|  | BitPro Meeting Minutes |
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# Call to order

A meeting of BitPro was held at D317on 5th May, 2017 at 10:00 am.

A short rant by Elise about making sure the agenda and minutes are up on the github repo 'document announcements' ASAP, at least a week before the next meeting. Reminded us to contact her if we could not be here via emailing, DM on slack AS WELL AS filling out the absentee form.

# Attendees

Attendees included (see class roll).

# Members not in attendance

Members not in attendance included:

Nathan (apology received)

Lissy (apology received)

Woody (apology received)

Tim (apology not received)

Laiken (apology not received)

# News and Notices

Careers Fair Wrap-Up discussion.

# Team coordinator Reports

Blue: Main potion of our page is created. Design is going quite well. Today focusing on uploading files to the public repo and really see and crackdown on what needs to be done.

Red: Working on pushing a blank wordpress shell up to the github. Working to get others access and just getting the whole site live. Main roadblocks is getting the site live and getting Kate as a URL.

Green: Design is pretty much done. Sorted jobs out and are busy making content for the frontpage. Nothing conclusive that has been pushed to the github just yet.

# Noticeboard

Michael: "Green team was kinda taken off guard with the fact we had to do that so soon after the last one"

Blue Team was asked to do the noticeboard for this week. They accepted. Green Team advised to make an "outstanding" noticeboard next week

# New business

Elise: "Google how to write a proposal. This is needed for the next deliverable."

# Announcements

Elise: "I want to see at least one commit from everyone by the end of the day."

Elise: "Do not leave stuff at home. I can't/don't believe you if it isn't on GitHub."

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| Meeting Adjourned at 10:26 am |  |  |